



# Erie Day School

*Learning today, leading tomorrow.*

## Middle School English Educator

### Job Description

#### Job Summary

Erie Day School is seeking a Middle School English instructor for students among Grades 6 – 8. The teacher will educate and inspire students to use the English language correctly through reading, writing, analyzing and critically thinking.

#### Essential Duties

*The Middle School English instructor will:*

Nurture learners' digital literacy skills;

Develop middle schoolers' critical analysis skills;

Teach students how to analyze informative text;

Teach students how to analyze traditional, classic, modern literature (including poetry, prose and play);

Motivate students to understand a deeper level of comprehension with classic literature;

Inspire students to comprehend contemporary literature that includes social justice themes;

Develop students' written composition skills;

Implement all forms of the writing process;

Engage students in writing with purpose in all genres;

Educate students' in proper written responses to a prompt;

Further students' academic vocabulary for reading, writing, advanced placements in high school and to improve standardized assessment scores;

Implement methods for developing and presented well written debates, speeches and orations;

Instruct students in the acquisition of proper grammatical skills in isolation and within writing;  
and

Develop service-minded students able to implement community and school-based actions.

### **Day-to-day Responsibilities**

Teaching a curriculum that aligns with the CCSS;

Assigning and grading homework;

Writing and grading tests and essays;

Engaging classes with lectures, discussions, relevant activities and demonstrations;

Connecting instructional content to current events and everyday life;

Linking literature across the curriculum;

Meeting the diverse needs of individual students;

Inspiring students to find enjoyment and fulfillment in reading, writing, speaking and listening;

Working collaboratively and cooperatively within a school-wide and middle school team of educators, staff and administrators; and

Effectively communicating in writing and speaking with parents, students and community members.

### **Qualities Desired Among Applicants**

Qualified with a focused bachelor's degree in English, middle or high school education (graduate degree preferred);

3+ years of teaching experience;

Qualified with a knowledge of learning differences;

Leadership experiences;

Analytical and curious;

Love of literature;

Understanding of independent schools;

Comfort with complex subject matter;

Sociable and easy to talk to with outstanding written and oral communication skills;

Patient and resourceful in the community;

Motivational and inspiring;

Organized and careful about time management;

Devoted to learning;

Interest in collaborating with other middle school educators;

Service-oriented with strong networking skills to ensure access to resources in the broader community;

Detail-oriented;

Technologically savvy;

Enthusiastic about working in an academic atmosphere;

Able to express ideas precisely in writing;

Able to edit and correct writing with objectivity;

Highly knowledgeable about humanities;

Knowledge of administering, designing and interpreting assessments;

Understanding of the responsibilities in working and collaborating in an elite private school setting;

Interest in networking with other independent school educators;

Desire to pursue professional learning opportunities; and

Interest toward involvement in the school community.

### **Contact Information**

Interested educators should contact Dr. Karen K. Tyler ([ktyler@eriedayschool.com](mailto:ktyler@eriedayschool.com)) before July 15, 2021 with a cover letter, resume (CV) and two letters of recommendation, including contact information.