



## Employment Opportunity

### PHYSICAL EDUCATION TEACHER & ATHLETIC DIRECTOR, PK – 8

As a physical education (PE) teacher for students in Pre-Kindergarten through Grade 8, the role will promote physical fitness, teach fundamental movement skills and encourage a healthy and active lifestyle among students. Below please find a job description that outlines the responsibilities and qualifications expected for this position:

#### JOB DESCRIPTION:

##### Planning and Instruction

- Develop and implement age-appropriate physical education lesson plans for students from PK to Grade 8.
- Teach students fundamental movement skills, coordination, sportsmanship, teamwork, overall physical fitness and healthy life choices.
- Create a safe and inclusive learning environment that encourages active participation and engagement.
- Incorporate various teaching methods and techniques to accommodate diverse learning styles and abilities.

##### Curriculum Development

- Design a comprehensive physical education curriculum that aligns with the school's mission, educational standards and the developmental needs of students.
- Select and adapt appropriate physical activities, games, sports, and exercises to cater to different age groups and skill levels.
- Introduce students to a variety of sports and physical activities, promoting an understanding and appreciation of different fitness disciplines.
- Ensure extra-curricular programs for adults and children including but not limited to: babysitting safety, CPR, summer camps, athletic teams with competitive games, healthy technology-based decisions, etc.

##### Assessment and Evaluation

- Assess and evaluate students' progress in physical skills, fitness levels and overall health.
- Administer fitness tests, track students' performance and provide feedback on individual progress.

- Use assessment data to identify areas of improvement and develop individualized plans to support students' growth.

#### Safety and Injury Prevention

- Establish and enforce safety guidelines and protocols for physical activities, sports and equipment use.
- Supervise students during physical education classes and ensure their safety at all times.
- Provide appropriate warm-up exercises, stretching routines and techniques to prevent injury.
- Maintain AED, first aide, CPR and other certifications related to health and physical education.
- Instruct students in basic first aid.

#### Collaboration and Communication

- Collaborate with other faculty and staff to integrate physical education with other subjects and school-wide initiatives.
- Communicate regularly with students, parents and guardians regarding students' progress, participation, achievements and areas for improvement.
- Organize and conduct parent-teacher conferences, team meetings and events related to physical education.
- Conduct audits of equipment and order resources needed annually, if not bi-annually.

#### QUALIFICATIONS:

- Bachelor's degree in physical education, kinesiology or a related field.
- Teaching certification or licensure in physical education or relevant area. (Temporary certification permitted.)
- Knowledge of child development and age-appropriate physical education practices.
- Understanding of students' well-being, social-emotional development, physical growth and development.
- Strong communication and interpersonal skills to interact effectively with students, parents and colleagues.
- Organizational skills to schedule athletic teams and events.
- Ability to create a positive and inclusive learning environment.
- Knowledge of various sports, physical activities and fitness training techniques.
- Understanding of safety protocols and first aid procedures.
- Experience in curriculum development and lesson planning.
- Physical stamina and the ability to actively participate in physical activities alongside students.